

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD OCTOBER 27, 2014.

A regular meeting was held on Monday, October 27, 2014, at 12:15 p.m. in the Law Library. Present were board members Judge Liebmann, Mr. Coit, Mr. Comis, Ms. Rodriguez, Mr. Smith and Mr. Woodward. Also attending were Library Director Dolly Moehrle and member of the public Inez Tuttle.

During public comment, Inez Tuttle expressed concern over library staffing numbers and the number of library open hours.

After discussion and on motion duly seconded, it was resolved that:

The minutes of the meeting held September 22, 2014 are approved and a copy is attached herewith;

The financial statement for A.P. 3 was approved, and a copy is attached herewith;

The M.O.U. with the County of Ventura was approved and signed, and forwarded to the Board of Supervisors for their approval;

The Records Retention Policy was approved as presented and a copy is attached herewith;

The use of fixed asset funds to upgrade library staff chairs was approved, with the amount not to exceed \$1,000, and the use of fixed asset funds to upgrade the library telephone system was approved, with the amount not to exceed \$5,000.

During the director's report, the director presented a report from the director of the Fresno County Law Library regarding their decision to contract with a payroll company, with the intent to prepare a similar report for the Ventura County Law Library to be presented at the next meeting.

The next regular Board meeting will be held on Monday, November 24, 2014.

There being no further business the meeting was adjourned at 1:08p.m.

Dolly Moehrle
Secretary