

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY
HELD NOVEMBER 14, 2016.**

A regular meeting was held on Monday, November 14, 2016, at 12:15 p.m. in the Law Library. Present were Board members Judge Liebmann, Mr. Comis, Ms. Rodriguez, Mr. Smith and Mr. Woodward, as well as Library Director Dolly Knight. Mr. Coit was absent and Mr. Smith led the meeting as Vice President. The meeting was called to order at 12:23.

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes for the October 10, 2016 meeting were approved by a majority of the body and a copy is attached herewith;

Item 3, the financial statements for AP 1, 2, 3, and 4, were approved with corrections and a copy is attached herewith;

Item 4, the 2017 Holiday Closures, were approved;

Item 5, the modifications to billing procedures, were approved as amended;

The Director reported on the new internet service, options for CIPA compliance, and the legal clinic.

There were no board comments.

The meeting was adjourned in memory of former board member James L. Spencer.

Due to a lack of quorum, the December meeting is cancelled. The next regular Board meeting will be held on Monday, January 9, 2017. There being no further business the meeting was adjourned at 12:52 p.m.

Dolly M. Knight
Secretary