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October 22, 2014

NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY

A regular meeting of the Board of Trustees of the Ventura County Law Library is scheduled for Monday, October 27, 2014 at 12:15 p.m. in the Law Library.

AGENDA

1. Time for public comment.
2. Approve the minutes of the regular meeting held September 22, 2014. (Ex. 2)
3. Approve the financial statements for A.P. 3 (Ex. 3)
4. Discuss and approve the M.O.U. with the County of Ventura. (Ex. 4)
5. Discuss and approve Records Retention Policy (to be presented at the meeting)
6. Discuss and approve the use of 4850 fixed asset funds to upgrade library computer chairs.
7. Discuss and approve the use of fixed asset funds (4861 and/or 4869) to upgrade the library phone system (Quote from Affordable Telephones, Ventura, attached as Ex. 5)
8. Director's report. (To be presented at the meeting)

IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE LAW LIBRARY STAFF AT 642-8982. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING. (48 HOURS ADVANCE NOTICE IS PREFERABLE)