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## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD JUNE 14, 2017.**

A regular meeting was held on Wednesday, June 14, 2017, at 12:15 p.m. in the Law Library. Present were Board members Mr. Coit, Mr. Comis, Mr. Smith, and Mr. Woodward as well as Library Director Dolly Knight. Judge Liebmann and Ms. Rodriguez were absent. The meeting was called to order at 12:34 pm.

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the financial statement for A.P. 11 was approved with a correction and a copy is attached herewith;

Item 4, the contract with ByWater Solutions for transition of the library's computer system to the Koha system, the Board asked the Director to renegotiate the auto-renewal of the contract and clarify the training procedure; and authorized signing the contract once those issues were settled.

Item 2, the May 17 minutes, was continued until the next meeting due to a lack of quorum of Board members who were present for the May meeting.

Item 5, the procedure for Code of Conduct Violations, was continued until the next meeting so Board feedback could be incorporated.

The Director reported on the transition of the Law Library's website to new hosting, the continued E-Rate process, and the Legal Clinic's success and summer hiatus.

Mr. Woodward briefly discussed the continued volatility of the financial markets.

The next regular Board meeting will be held on Wednesday, July 9, 2017. There being no further business the meeting was adjourned at 1:16 p.m.

Dolly M. Knight  
Secretary