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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD SEPTEMBER 13, 2017.

A regular meeting was held on Wednesday, September 13, 2017, at 12:15 p.m. in the Law Library. Present were Board members Judge Liebmann, Mr. Comis, Ms. Rodriguez, and Mr. Woodward as well as Library Director Dolly Knight. Mr. Coit and Mr. Smith were absent. The meeting was called to order by Vice President Comis at 12:20 p.m..

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the financial statement for A.P. 13, the Final Financial Statement for FY16-17, as well as the Financial Statements for FY 17-18 AP 1 and 2, were approved with corrections and copies are attached herewith;

Item 4, the Annual Report for FY 16-17, was approved with a correction, and a copy is attached herewith;

Item 6, the procedure for Code of Conduct Violations, was approved and a copy is attached herewith.

Item 2, the June 14 minutes and July 12 minutes, will be continued until the next meeting due to a lack of quorum of Board members who were present for the June meeting. Item 5, accepting credit card transactions, was continued until more information on costs can be developed.

The Director reported on the legal clinic. The Director also briefly discussed the possibility of making a larger than required lump sum payment to CalPERS for the unfunded pension liability. This item will be brought back.

During Board comments, it was requested that a policy be developed and brought to the Board to set the definition of a majority for the purposes of voting on the Board's minutes.

The next regular Board meeting will be held on Wednesday, October 18, 2017. There being no further business the meeting was adjourned at 1:05 p.m.

Dolly M. Knight
Secretary