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BOARD OF TRUSTEES
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Robert L. Coit, Esq.
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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD JANUARY 24, 2018.

A regular meeting was held on Wednesday, January 24, 2018, at 12:15 p.m. in the Law Library. Present were Board members Mr. Smith, Mr. Comis, Judge Liebmann, Ms. Rodriguez, and Mr. Woodward. Mr. Coit was absent. The meeting was called to order at 12:20 p.m..

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes for the November 15, 2017;

Item 3, the financial statements for AP 5 and AP 6, were approved and a copy is attached herewith;

Item 4, the election of officers:

Mr. Woodward was elected President,

Mr. Comis was elected for a second term as Vice President;

Item 7, the Board approved closing on Monday, December 24 and Monday, December 31, 2018.

Item 5, the scheduling of Board meetings: the Board will continue to meet on the second Wednesday of every month at 12:15 p.m.. Mr. Comis advised the Board he will occasionally be absent due to travel obligations.

Item 7, the purchase of new computers, the Director was requested to obtain at least one other quote.

The Director reported on the hiring of two new part time staff members. The Director also advised that she had received a conditional job offer from the Santa Barbara Public Library and would be leaving the Law Library at the end of February. The Board requested the Director look into job descriptions and salary ranges.

Mr. Woodward provided Board comments on the continued health and stability of the financial markets.

The Law Library Board agreed to meet in a Special Meeting to discuss the recruitment of a new Law Library Director and possibilities for interim staffing. This meeting was set for Thursday, February 1, 2018, at 12:15 in the Law Library.

Dolly M. Knight
Secretary