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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD FEBRUARY 22, 2018.

A meeting was held on Thursday, February 22, 2018, at 12:15 p.m. in the Law Library. Present were Board members Mr. Smith, Mr Coit, Judge Liebmann, Ms. Rodriguez, and Mr. Woodward. Mr Comis was absent. Also present were Library Director Dolly Knight, Acting Director Victoria Collie, and Jane Meyer. The meeting was called to order at 12:25 p.m..

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes for the February 7, 2018 meeting, were approved and a copy is attached herewith;

Item 3, the Financial Statement for AP 2017-18 AP 7 was approved and a copy is attached herewith;

Item 6, the Board heard that the library has adequate staffing to operate, and Victoria Collie has managerial discretion over schedules and staffing issues.

Item 4, the West contract, the Board asked if Westlaw could reduce pricing on their package by reducing the number of seats, and the renewal will be discussed at the next meeting.

Item 5, the Board provided guidance on the development of the budget to Ms. Meyer.

The current Director thanked the Board for their support. The legal clinic will continue, and has inspired other similar local clinics.

The next regular meeting is set for Wednesday, March 21, 2018, at 12:15 in the Law Library. There being no further business, the meeting was adjourned at 1:20.

Victoria Collie
Secretary