



KATIE DROW
Director and Secretary to the Board of
Trustees
E-mail: katied@vencolawlib.org

www.vencolawlib.org

Ventura County Law Library
800 South Victoria Avenue
Ventura, California 93009
Phone: (805) 642-8982
Fax: (805) 642-7177

BOARD OF TRUSTEES
Vincente E. Woodward, Esq.
PRESIDENT

Stuart A. Comis, Esq.
VICE-PRESIDENT

Judge William Q. Liebmann
Robert L. Coit, Esq.
Amber Rodriguez, Esq.
Leroy Smith, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD JULY 11, 2018.

A meeting was held on Wednesday, July 11, 2018, at 12:15 p.m. in the Law Library. Present were Board members Mr. Smith, Ms. Rodriguez, Judge Liebmann and Mr. Coit. Mr. Comis and Mr. Woodward were not present. The meeting was called to order at 12:24 p.m.

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes of the regular meeting held June 13, 2018 and the special meeting held June 20, 2018, was approved and a copy is attached herewith;

Item 3, the CalPERS Annual Lump Sum Prepayment was approved;

Item 4, the proposed payscale for Library Staff will be held over until the next Board meeting. Promotions and increase in pay are at the discretion of the Director under the current payscale.

Item 5, the Director reported Ventura's portion of the new allocation is approximately \$350,000. Although the timing is still unclear, the funds will likely be distributed in the same manner as the filing fees. The judge will inquire with court contacts for more information and report.

Item 6, the financial statement for FY 2017-18 AP 12 was not approved with the suggestion to return to the Board with updated numbers.

Item 7, the update on library staffing included recommendation to Board to consider consolidating part-time positions for another full-time position. Board asked for cost comparison of possible options for future consideration.

The Director reported on a recent safety issue in the Library, and the Board left the solution to the discretion of the Director.

There were no Board comments.

The next regular meeting is set for Wednesday, August 15, 2018, at 12:15 in the Law Library. There being no further business, the meeting was adjourned at 1:13 p.m.

Katie Drow
Secretary