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BOARD OF TRUSTEES
Amber Rodriguez, Esq.
PRESIDENT

Vincente E. Woodward, Esq.
VICE-PRESIDENT

Judge William Q. Liebmann
Robert L. Coit, Esq.
Todd Howeth, Esq.
Leroy Smith, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD MARCH 11, 2020.

A meeting was held on Wednesday, March 11, 2020 at 12:15 p.m. in the Law Library. Present were Board members Ms. Rodriguez, Mr. Woodward, Mr. Smith, Mr. Howeth, Mr. Coit, and Judge Liebmann. Also present was member of the public Coleen Gillespie. The meeting was called to order at 12:20 p.m.

During public comment, Coleen Gillespie stated the Library was for the members of the public and therefore it should be visible & accessible to the public. Ms. Gillespie stated that the relocation would disproportionately disadvantage the poor who are already vulnerable, historic book storage offsite was not tenable to the practicing lawyer, and many lawyers in the community do not know about the move. Ms. Gillespie emphasized she would indeed be communicating the news to as many in the community as she could to try to increase public input in the process.

Item 2, During discussion of the future space planning, Board President Rodriguez stated that since the space planner, Scott Powers, was not present, no community meeting could be set up; she also communicated that she had not yet heard any proposals for the community meeting details. Judge Liebmann responded to public comment from Coleen Gillespie by stating the public always has the option to organize any size group together and speak directly to the Board of Supervisors at their weekly meetings on Tuesdays.

Item 3, the decision for community meeting details will be included on the next Agenda for discussion.

After discussion and on motion duly seconded, it was resolved that:

Item 4, the February 19, 2020 minutes sheet, was approved as amended to include Todd Howeth's introduction as a brand new board member;

Item 5, the financial statement for AP 8, was approved;

Item 8, the TracSystems self print station quote, was approved;

Item 6, the updated staff payscale is to be included as an item on the next Agenda; the Director is expected to bring more guidelines for comparable pay & benefits from other CA County Law Libraries as well as show the difference it would make to the Library's next fiscal year budget. The differences in the County benefits and the Law Library benefits should also be addressed in the comparison.

Item 7, the courtesy email will continue to be sent out. Patrons are expected to pay the late fee regardless of an error in our system; it is the responsibility of the patron to track one's due dates even if a courtesy email does not go out as a reminder.

Item 9, during board comments, Ms. Rodriguez inquired for info only item as to how the Law Library was tracking the money it received from the state in September 2018. The Director stated that she wrote a

letter to the Governor & local legislators just a week prior to the board meeting that outlined how Ventura County Law Library was utilizing the money. The Director was asked to provide a copy of said letter to the rest of the board either via email or at the next meeting. Mr. Woodward then commented on the status of the financial markets.

The next regular meeting is set for Wednesday, April 8, 2020, at 12:15 in the Law Library. There being no further business, the meeting was adjourned at 1:05.

Katie Drow
Secretary