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Board of Trustees  
Amber Rodriguez, Esq.  
PRESIDENT

Vincente E. Woodward, Esq.  
VICE-PRESIDENT

Judge William Q. Liebmann  
Robert L. Coit, Esq.  
Todd Howeth, Esq.  
Leroy Smith, Esq.

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD AUGUST 12, 2020.**

A telephonic meeting was held on Wednesday, August 12, 2020 at 12:15 p.m. Present were board members Ms. Rodriguez, Mr. Smith, Mr. Howeth, Judge Liebmann and secretary Katie Drow. Mr. Woodward and Mr. Coit were not present. The meeting was called to order at 12:17 p.m.

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes sheet of the regular meeting held March 11, 2020, was approved;

Item 3, the minutes sheet of the regular meeting held May 13, 2020, was approved;

Item 4, the minutes sheet of the regular meeting held June 10, 2020, was approved;

Item 5, the minutes sheet of the special meeting held June 17, 2020, was approved;

Item 6, the financial statement for AP 12, was approved;

Item 7, the financial statement for AP 13, was approved;

Item 8, the annual financial statement for FY 2019-20, was approved;

Item 9, the financial statement for AP 1, was approved;

Item 10, the director updated the board on the Law Library's coronavirus actions, which includes continued remote access to Westlaw & Lexis, as well as a contact free locker system for book drop off. The air filtration in the Law Library was also confirmed as up to date to increase outside air flow as much as possible. The Board would like to see the statistics of how many of our patrons access the legal research platforms remotely.

Item 11, the director updated the board on the amount of the state appropriation to be allotted to Ventura. There is still no update on when Ventura will receive the funding.

There were no board comments.

The next telephonic meeting is set for Wednesday, September 9, 2020, at 12:15. There being no further business, the meeting was adjourned at 12:50 p.m.

Katie Drow  
Secretary