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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD April 14, 2021.

A telephonic meeting was held on Wednesday, April 14, 2021 at 12:15 p.m. Present were board members Ms. Rodriguez, Judge Wright, Ms. Bautista, and Mr. Campbell, as well as Secretary Katie Drow. Mr. Woodward was not present. The meeting was called to order at 12:16 p.m.

Item 1, a public comment from Legal Aid was read aloud.

Item 2, the Law Library's response to the pandemic and reopening procedures, was discussed. As of now, June 15th will be used as a reopening date & staff will be notified in advance to give enough time for vaccinations if need be. It was also decided that a representative from Legal Aid will be welcomed to call into May's meeting to participate as well. This item shall be placed on next month's agenda for discussion and approval.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the minutes sheet of the regular meeting held March 10, 2021, was approved;

Item 4, the financial statement for AP 9, was approved;

Item 5, the FY 21-22 Budget, was discussed. After determining the operating expenses were too high, the Director was asked to apply appropriate changes and present the budget again. The upcoming Budget will be included as an item for discussion and approval for the next board meeting.

Item 6, during board comments, Mr. Campbell inquired if Casetext could be used to replace a more expensive platform such as Westlaw or Lexis. Ms. Rodriguez then asked if the Director could follow up with County Counsel about another appointment to the Board.

The next telephonic meeting is tentatively set for Wednesday, May 12, 2021, at 12:15. There being no further business, the meeting was adjourned at 1:17 p.m.

Katie Drow
Secretary