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Glenn Campbell, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD JUNE 16, 2021.

A telephonic meeting was held on Wednesday, June 16, 2021 at 12:15 p.m. Present were board members Ms. Rodriguez, Judge Wright, Ms. Bautista, and Mr. Woodward as well as Secretary Katie Drow. Mr. Campbell was not present. The meeting was called to order at 12:20 p.m.

Item 1, there were no public comments.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes sheet of the regular meeting held May 19, 2021, was approved;

Item 3, the financial statement for AP 11, was approved;

Item 4, the Law Library's response to the pandemic & reopening procedures, was discussed. The director updated the board about its reduced capacity reopening. The director informed the board about keeping the front doors locked and accepting prescheduled and walk-in appointments if space allows. The Law Library is operating in the same reduced capacity manner consistent with the surrounding buildings on the Government Center property and will continue to do so for the foreseeable future. Hiring is still ongoing, and Ms. Rodriguez recommended Katie look into more law schools for students interested in internships.

Item 6, during board comments, Mr. Woodward commented on a successful visit to the Law Library that very day. Ms. Rodriguez explained the rotation of positions for the upcoming board elections that would take place in January; Mr. Woodward explained that elections consist of one President, one Vice-President, and the remaining members were elected alternate Vice-Presidents for the purpose of signing warrant requests. Katie was asked to look into an appropriate location for upcoming in-person meetings that could potentially start as early as August.

The next telephonic meeting is tentatively set for Wednesday, July 21, 2021, at 12:15. There being no further business, the meeting was adjourned at 12:47 p.m.

Katie Drow
Secretary