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## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD SEPTEMBER 15, 2021.**

A telephonic meeting was held on Wednesday, September 15, 2021 at 12:15 p.m. Present were board members Ms. Rodriguez, Judge Wright, Ms. Bautista, Mr. Campbell, Ms. North, and secretary Katie Drow. Mr. Woodward was not present. The meeting was called to order at 12:16 p.m.

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes sheet of the telephonic meeting held June 16, 2021, was approved;

Item 3, the VCLL Annual Report, was approved;

Item 5, the reopening of the Legal Aid Clinic, shall be brought back for discussion and approval on the next agenda, was approved;

Item 4, the Law Library's response to the pandemic was discussed. The director updated the board on methods such as prescheduled and walk-in appointments, utilizing the no contact locker system, staff remaining behind glass barriers with library provided PPE, as well as the improved hiring process that has allowed the library to expand its hours of operation for the patrons. The return to in person board meetings was also discussed; although the possible extension of AB 361 could allow for more telephonic meetings, the library shall book the Pacific Conference Room at the courthouse for the next board meeting.

Item 6, during board comments Ms. Rodriguez expressed her gratitude for the board's ability to meet and have a quorum after such a long period of time; Mr. Campbell suggested that the Library publish an article in Citations to remind the legal community that the Library is open and available for legal research.

The next board meeting is set for Wednesday, October 20, 2021, at 12:15. There being no further business, the meeting was adjourned at 12:33 p.m.

Katie Drow  
Secretary