



KATIE DROW
Director and Secretary to the Board of
Trustees
E-mail: katied@vencolawlib.org

Ventura County Law Library
800 South Victoria Avenue
Ventura, California 93009
Phone: (805) 642-8982

Board of Trustees
Amber Rodriguez, Esq.
PRESIDENT

Vincente E. Woodward, Esq.
VICE-PRESIDENT

Judge Ryan Wright
Claudia Bautista, Esq.
Glenn Campbell, Esq.
Tiffany North, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD NOVEMBER 17, 2021.

A telephonic meeting was held on Wednesday, November 17, 2021 at 12:15 p.m. Present were board members Ms. Rodriguez, Ms. Bautista, Mr. Campbell, Ms. North, Mr. Woodward, and secretary Katie Drow as well as member of the public Cesar Libanati. Judge Wright was not present. The meeting was called to order at 12:17 p.m.

Item 1, there was no public comment.

Item 2, the reopening of the Legal Aid Clinic in the Law Library, was discussed. Taking into account the dwindling law library staff, a hybrid model of the clinic will likely be best going forward. It was decided that Cesar and Katie can work together to allow some in-person appointments for an end of January begin date. No motion was needed as this is within the scope of Katie's managerial discretion to plan for options that will work for both the library and clinic. Katie can report back to the board for future discussions.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the minutes sheet of the telephonic meeting held September 15, 2021, was approved;

Item 4, the financial statement for AP 12, was approved;

Item 5, the financial statement for AP 13, was approved;

Item 6, the annual financial statement, was approved;

Item 7, the financial statement for AP 1, was approved;

Item 8, the financial statement for AP 2, was approved;

Item 9, the Law Library's response to the pandemic was discussed. The director updated the board on continued methods to protect the staff and patrons from coronavirus. Victoria's last day was also announced; Katie plans on recruiting for her position to hopefully have another librarian ready & trained by January. The board fully supports reasonable decisions Katie may need to make in order to keep the library operating. It was also suggested Katie circle back around and follow up with Citations to get the word out that the Library is reopened.

KATIE DROW
Director and Secretary to the Board of
Trustees
E-mail: katied@vencolawlib.org



Ventura County Law Library
800 South Victoria Avenue
Ventura, California 93009
Phone: (805) 642-8982

Board of Trustees
Amber Rodriguez, Esq.
PRESIDENT

Vincente E. Woodward, Esq.
VICE-PRESIDENT

Judge Ryan Wright
Claudia Bautista, Esq.
Glenn Campbell, Esq.
Tiffany North, Esq.

Item 10, the passport proposal, was not approved at this time due to lack of staffing, possible liabilities, and other details that needed to be ironed out first. Katie was asked to bring the topic back on the agenda for further discussion in mid-spring.

Item 11, during board comments, proper board comments that did not violate the Brown Act were discussed. Ms. North stated board comments could only be an update on the board members' personal activities. Mr. Campbell then stated he'd like to plan a going away dinner for Victoria.

The next board meeting is set for Wednesday, January 19, 2022, at 12:15. There being no further business, the meeting was adjourned at 1:18 p.m.

Katie Drow
Secretary