

KATIE DROW  
Director and Secretary to the Board of  
Trustees  
E-mail: [katied@vencolawlib.org](mailto:katied@vencolawlib.org)



Ventura County Law Library  
800 South Victoria Avenue  
Ventura, California 93009  
Phone: (805) 642-8982  
Fax: (805) 642-7177

Board of Trustees  
Amber Rodriguez, Esq.  
PRESIDENT

Vincente E. Woodward, Esq.  
VICE-PRESIDENT

Judge William Q. Liebmann  
Robert L. Coit, Esq.  
Todd Howeth, Esq.  
Leroy Smith, Esq.

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD SEPTEMBER 9, 2020.**

A telephonic meeting was held on Wednesday, September 9, 2020 at 12:15 p.m. Present were board members Ms. Rodriguez, Mr. Smith, Judge Liebmann, Mr. Coit and secretary Katie Drow. Mr. Woodward and Mr. Howeth were not present. The meeting was called to order at 12:23 p.m.

There was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes sheet of the regular meeting held August 12, 2020, was approved;

Item 3, the financial statement for AP 2, was approved;

Item 4, the Resolution for Amended Budget for ACO, was approved;

Item 5, online registrations for new users should be accepted going forward. The director has authority to create a new plan for such and shall report back to the board at the next meeting on what steps were taken.

Item 6, during board comments it was announced both Mr. Howeth and Mr. Smith shall retire during the month of October. Both positions will be appointed by the Board of Supervisors and if need be, faster appointments can be approved or Mr. Smith may continue to serve until the end of 2020.

The next telephonic meeting is set for Wednesday, October 14, 2020, at 12:15. There being no further business, the meeting was adjourned at 12:15 p.m.

Katie Drow  
Secretary