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Board of Trustees
Amber Rodriguez, Esq.
PRESIDENT

Vincente E. Woodward, Esq.
VICE-PRESIDENT

Judge Ryan Wright
Claudia Bautista, Esq.
Glenn Campbell, Esq.
Tiffany North, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD January 19, 2022.

A telephonic meeting was held on Wednesday, January 19, 2022 at 12:15 p.m. Present were board members Ms. Rodriguez, Judge Wright, Ms. Bautista, Mr. Campbell, and Ms. North, as well as Secretary Katie Drow. Mr. Woodward was not present. The meeting was called to order at 12:16 p.m.

Item 1, after discussion and on motion duly seconded, it was resolved that due to the state of emergency as declared by the Governor and the continued recommendation of local officials to social distance, remote teleconference meetings of the Board of Trustees will continue for a 30-Day Period.

Item 2, there was no public comment.

Item 3, the director updated the board on communications with the Legal Aid Clinic and recommended that in-person appointments not take place. This item will be placed on each agenda as an ongoing discussion item.

After discussion and on motion duly seconded, it was resolved that:

Item 4, the minutes sheet of the regular meeting held November 17, 2021, was approved;

Item 5, the financial statement for AP 3, was approved;

Item 6, the financial statement for AP 4, was approved;

Item 7, the financial statement for AP 5, was approved;

Item 8, the financial statement for AP 6, was approved;

Item 9, the election of new officers for 2022, was continued for the next board meeting;

Item 10, the holiday/staff closures for 2022, was approved.

Item 11, the director updated the board on the newest curbside only services in response to the omicron variant. The Law Library is offering services comparable to the Ventura County Library system, and the Library will not expand services until it may safely do so. The board

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was informed that the staff will continue to follow all state and county guidelines moving forward in order to put everyone's health and safety first.

The closed session began at 12:47 pm to evaluate Library Director Katie Drow.

The open session resumed at 1:12 pm.

Item 12, after discussion and on motion duly seconded, it was resolved that the increase to the director's salary was approved by 10% to begin retroactively on January 1, 2022.

Item 13, there were no board comments.

The next telephonic meeting is tentatively set for Wednesday, February 16, 2022, at 12:15. There being no further business, the meeting was adjourned at 1:23 p.m.

Katie Drow
Secretary