

KATIE DROW  
Director and Secretary to the Board of  
Trustees  
E-mail: [katied@vencolawlib.org](mailto:katied@vencolawlib.org)



Ventura County Law Library  
800 South Victoria Avenue  
Ventura, California 93009  
Phone: (805) 642-8982

Board of Trustees  
Amber Rodriguez, Esq.  
PRESIDENT

Vincente E. Woodward, Esq.  
VICE-PRESIDENT

Judge Ryan Wright  
Claudia Bautista, Esq.  
Glenn Campbell, Esq.  
Tiffany North, Esq.

## **MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD February 16, 2022.**

A teleconference meeting was held on Wednesday, February 16, 2022 at 12:15 p.m. Present were board members Ms. Rodriguez, Judge Wright, Ms. Bautista, Mr. Campbell, and Ms. North, as well as Mr. Woodward and Secretary Katie Drow. The meeting was called to order at 12:18 p.m.

Item 1, after discussion and on motion duly seconded, it was resolved that due to the state of emergency as declared by the Governor and the continued recommendation of local officials to social distance, which directly impact the ability of the board to meet safely in person, remote teleconference meetings of the Board of Trustees will continue for a 30-Day Period.

Item 2, there was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the minutes sheet of the regular meeting held January 19, 2022, was approved;

Item 4, the financial statement for AP 7, was approved;

Item 5, Vincente Woodward was elected President of the Board and Claudia Bautista was elected Vice-President of the Board for 2022.

Item 6, the reopening of the Legal Aid Clinic was discussed. The director updated the board on a potential April begin date, along with safety measures to be required for a smooth operation. This topic will be continued as a discussion only item in the future so the board may hear of the Clinic's progress.

Item 7, the director updated the board on transitioning from curbside only services to appointment only services. Masks will still be required, which is comparable to the courthouse policy. The Law Library will not expand services until it may safely do so. The board was informed that the staff will continue to follow all state and county guidelines moving forward in order to put everyone's health and safety first. This shall continue to be placed on the agenda as a discussion only item so the board receives continued updates.

Item 13, Judge Wright discussed Judge Voelker possibly taking his place on the board in the future. Mr. Woodward commented on the times getting better & better, while Mr. Campbell congratulated the newest President and Vice-President.



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The next teleconference meeting is tentatively set for Wednesday, March 16, 2022, at 12:15.  
There being no further business, the meeting was adjourned at 12:38 p.m.

Katie Drow  
Secretary