



VENTURA COUNTY LAW LIBRARY

ANNUAL REPORT

JUNE 30, 2022

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BOARD OF TRUSTEES

CLAUDIA BAUTISTA, member July 2021 to December 2021, Vice President January 2022 to June 2022, representing the Ventura County Bar Association.

GLENN CAMPBELL, member July 2021 to June 2022, alternate for JUDGE CATHERINE VOELKER, representing the Ventura County Superior Court.

TIFFANY NORTH, member July 2021 to June 2022, representing the Chair of the Ventura County Board of Supervisors.

AMBER RODRIGUEZ, President July 2021 to December 2021, member January 2022 to June 2022, alternate for JUDGE HENRY J. WALSH, representing the Ventura County Superior Court.

VINCENTE E. WOODWARD, Vice President July 2021 to December 2021, President January 2022 to June 2022 alternate for JUDGE BRUCE YOUNG, representing the Ventura County Superior Court.

JUDGE RYAN WRIGHT, member July 2021 to June 2022, representing the Ventura County Superior Court.

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KATIE DROW, Director, Law Librarian, and Secretary to the Board of Trustees.

DIRECTOR'S REVIEW

STATUS OF THE FUND

The total cost of operating the library decreased by 8.6% from the previous fiscal year. Total revenue increased by 9.42%. The Ventura Superior Court closure from the COVID-19 pandemic did affect the filing fee revenue considerably. However, the total revenue collected during 2021-2022 fiscal year outweighed the total expenses by \$312,353. This is attributed to the State's one-time funding of \$291,068 sent directly to the Law Library in September 2021 to help offset the dramatic decrease in filing fees.

The fund balance for the library at the end of the fiscal year 2021-22 was \$831,534.16. This balance includes adjustments for short-term & long-term liabilities, the CalPERS CERBT Fund, and the Wells Fargo account.

The library maintains its own unemployment insurance reserve fund. The library does not pay into the State unemployment fund and is 100% responsible for any unemployment claims. Currently, no additional funds have been allocated to this account except for annual interest on the fund itself paid to us by the County. However, for many years in a row, the interest for this account was not actively being transferred into it. There were no payouts for unemployment claims made in FY 2021-22. Therefore, the balance of this fund at the end of the fiscal year remains \$59,772.40.

In July of 2013, the Board of Trustees approved adding a note to the Financial Statements that reflects the Law Library's post-employment benefit dollars. The calculation for life expectancy was calculated as part of an assessment by North Bay Pensions dated June 30, 2021. The projected liability at the end of 2021-22 was \$254,696.00 for the OPEB with \$138,114.73 of this liability funded through the CalPERS CERBT account. The Unfunded Actuarial Pension Liability at the end of 2021-22 was projected at \$490,454.00.

FILING FEE INCOME

Income from filing fees decreased by 4.32% from the previous fiscal year. We remain cautiously optimistic that the revenue generated by filing fees is no longer in a free-fall due to COVID courthouse closures. However, we are still down significantly from 2008-09, when we brought in over \$900,000 in revenue.

LEGISLATION

This year, through action by the Council of California County Law Librarians, the California Budget provided \$16,500,000 for County Law Libraries to backfill the decade of steady and continuous decline in civil filing fee revenue due in part to the pandemic related courthouse closures. Ventura County Law Library's portion of the allocation was \$291,068.77. These funds were received in September of 2021.

LIBRARY SALES

The library made \$879.00, less tax, from the sale of discarded and donated books and publications.

MEETING ROOM

The library collected \$100 from rental of the Rare Book Room and the Processing Room. This is due to our partial closure during the pandemic. Prior to the pandemic, the Law Library normally collected about \$5,000 per year for these room rentals.

STAFFING

The library currently has 3 full-time positions and four part-time positions.

The library operates Monday through Friday.

LEGAL AID CLINIC

In partnership with the Ventura County Bar Association (VCBA) and its 501(c)(3) Legal Aid, Inc., the legal clinic began in February of 2016. The clinic traditionally closes in July and August to accommodate volunteer vacations. For the period from September to June, the clinic normally holds 20 sessions, assists approximately 600 users, and has 260 volunteers participate. However, the legal clinic did not operate during the majority of the 2021-2022 fiscal year due to the pandemic. After a 2+ year hiatus, the legal clinic resumed services in April 2022. During the months of April – June 2022, 6 sessions were held with a total of 50 volunteers assisting 73 users.

SPONSORED BY VENTURA COUNTY LEGAL AID, INC.

Our volunteer attorneys
will provide
FREE assistance in
Family Law,
Immigration,
Landlord-Tenant,
and more!

The Clinic is located at the
Ventura County Law Library
800 S. Victoria Ave,
Ventura, CA

For general information,
contact the Law Library
at (805) 642-8982

Legal Aid Clinic

V C L E G A L A I D . O R G

ADVICE GIVEN ON A WALK-IN
BASIS ONLY

NO ADVANCED SIGN UP.

Every 1st & 3rd
Tuesdays
from 4pm to 7pm
with the final intake at
6:15pm

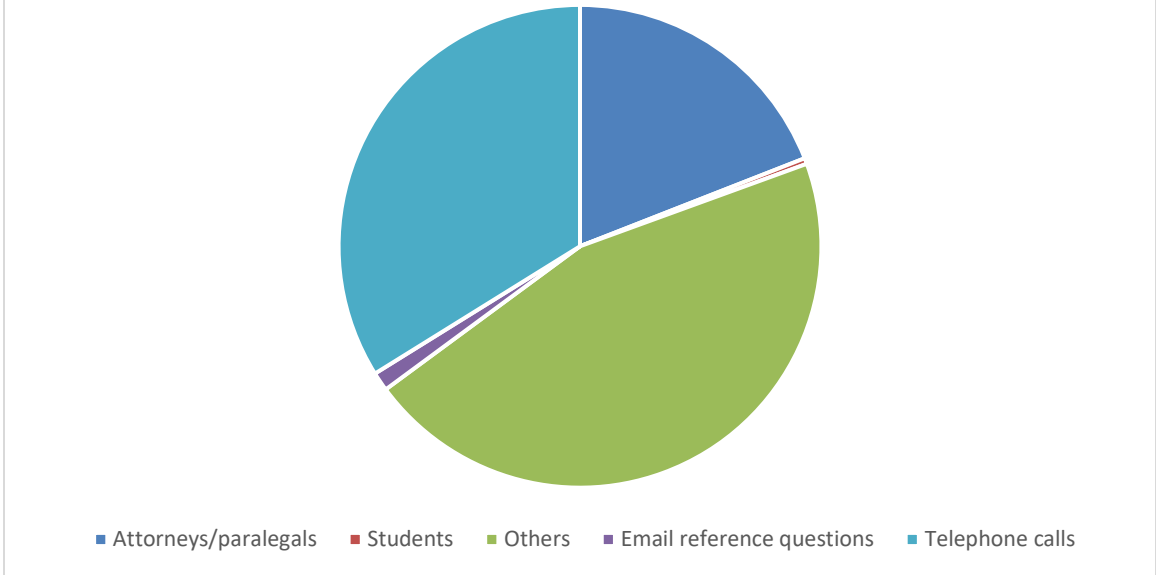
Please note that you must be a resident of Ventura County. We also follow the following household income levels before taxes, not exceeding the following:

1 person/\$2043; 2 people/\$2337; 3 people/\$2628; 4 people/\$2918; 5 people/\$3153; 6 people/\$3387; 7 people/\$3621; 8 people/\$3853.

Or you are eligible for Supplemental Security Income or free services under the Older Americans Act or Developmentally Disabled Assistance Act. Consultations are brief and the attorneys cannot provide legal representation for ongoing issues.

We do not disqualify based on immigration status.

2021-2022 Users



Data

Attorneys/paralegals	1,071
Students	22
Others	2,554
E-mail Reference questions	71
<u>Telephone calls</u>	<u>1,902</u>
Total	5,620

LIBRARY USE

COLLECTION

CIRCULATION OF BOOKS AND MATERIALS	2,806
<hr/>	
MATERIALS USED IN THE LIBRARY	
BOOKS AND PUBLICATIONS (MAIN COLLECTION)	2,785
REFERENCE BOOKS (CIRCULATION DESK)	115
SELF-HELP BOOKS (SELF-HELP COLLECTION)	78
MICROFORMS	0
TOTAL MATERIALS USAGE	5,784
<hr/>	
HOLDS	218
<hr/>	
DISSOMASTER (NUMBER OF USERS)	28
<hr/>	
WEBSITE HITS	14,022
<hr/>	
<u>LIBRARY USERS</u>	<u># USING</u>
ATTORNEYS/PARALEGALS	1,071
STUDENTS	22
OTHERS	2,554
E-MAIL REFERENCE QUESTIONS	71
TELEPHONE CALLS	1,902
<hr/>	
TOTAL	5,620
<hr/>	
TOTAL REQUESTS FOR STAFF HELP	5,642
<hr/>	
LEGAL AID CLINIC	
NUMBER OF SESSIONS	6
NUMBER ASSISTED	63
NUMBER OF VOLUNTEERS	50
<hr/>	
<u>BORROWERS</u>	<u>TOTAL</u>
REGULAR	973
DEPOSIT	48
TOTAL	1,021
<hr/>	
<u>PHOTOCOPIES MADE</u>	8,937

TOTAL COLLECTION JUNE 30, 2022

<u>BOOKS AND PUBLICATIONS</u>	
ACTIVE COLLECTION	68,875
RETROSPECTIVE COLLECTION	<u>4,723</u>
SUB-TOTAL	73,598
MICROFILM (HARD COPY VOLUME EQUIVALENT)	61
MICROFICHE (143,178 CARDS) HARD COPY EQUIVALENT	<u>24,001</u>
TOTAL MICROFORM	24,062
TOTAL BOOKS AND PUBLICATIONS	97,660
<u>ELECTRONIC SUBSCRIPTIONS</u>	
ON-LINE SUBSCRIPTIONS (Databases)	2
<u>PERIODICALS</u>	5
<u>TITLES IN THE COLLECTION</u>	7,732
<u>LOST AND MISSING ITEMS</u>	4
<u>ITEMS VANDALIZED (Missing Pages)</u>	8
<u>DONATIONS</u>	
BOOKS	0
CASH	\$22.25
<u>DISCARDED BOOKS AND PUBLICATIONS</u>	
BOOKS	103

ANNUAL FINANCIAL STATEMENT
FISCAL YEAR 2021-2022

FUND 0200 - GENERAL TRUST FUND

CASH ON DEPOSIT WITH COUNTY TREASURER JULY 1, 2021	1,182,471.15
Total income A.P. 13, prior fiscal year	978.06
Total expenses A.P. 13, prior fiscal year	4,038.86

REVENUE, Received and Accrued

8911A INTEREST, FUND 0200	3,058.29	
8911B INTEREST, FUND 0201	0.00	
9252 STATE OTHER	291,068.77	
9681A OVERDUES	468.00	
9681C INTERLIBRARY LOANS	0.00	
9521 COURT FEES	509,676.34	
9721 COPY MACHINES	2,770.50	
9790A MISC INCOME	347.29	
9790B SALE OF BOOKS/EQUIP	859.00	
9790C SALE OF SUPPLIES	20.00	
9790D SALES TAX	<u>68.17</u>	
 TOTAL REVENUE RECEIVED AND ACCRUED		 808,336.36

EXPENDITURES

SALARIES AND BENEFITS		
1101 FULL-TIME	158,682.31	
1102 PART-TIME	21,728.00	
1121 RETIREMENT	50,478.68	
1122 SOCIAL SECURITY	1,347.14	
1123 MEDICARE	2,552.24	
1141A GROUP INSURANCE-EMP	10,190.97	
1141B GROUP INSURANCE-RET	27,234.09	
1143 UNEMPLOYMENT	0.00	
1165 WORKERS COMPENSATION	<u>1,951.00</u>	
TOTAL		274,164.43
 SERVICES & SUPPLIES		
2031 TELEPHONE	1,559.64	
2032 COUNTY TELECOM.	0.00	
2054 JANITORIAL SUPPLIES	876.87	
2055 JANITORIAL SERVICES	11,268.00	
2071 GENERAL INSURANCE	2,219.00	
2101 OFFICE EQUIP. MAINT.	940.00	
2115 FACILITIES PROJ ISF	0.00	
2116 OTHER MAINTENANCE ISF	0.00	
2131 MEMBERSHIPS	720.00	

2159	MISCELLANEOUS EXPENSE	4,900.00	
2161	OFFICE SUPPLIES	5,570.29	
2164	POSTAGE	7,441.62	
2166	PRINTING	0.00	
2167	COPYING SUPPLIES	602.53	
2168	CENTRAL STORES	81.21	
2179	MISC. OFFICE EXPENSES	1,513.75	
2199	PROF. SERVICES (NON ISF)	2,368.50	
2202	COMP. SERVICES ISD	0.00	
2206	COUNTY SPECIAL SERVICES	673.00	
2261	COMPUTER EQUIPMENT	3,765.67	
2262	FURNITURE	0.00	
2264	MINOR EQUIPMENT	1,500.00	
2271A	BOOKS & PUBLICATIONS	135,981.26	
2271B	AUDIO/VIDEO PROGRAMS	506.69	
2271C	ELECTRONIC SUBS.	38,246.00	
2273	CONFERENCE/SEMINARS	0.00	
2291	MILEAGE	0.00	
2292	AIR TRAVEL	<u>0.00</u>	
		220,734.03	
FIXED ASSETS			
4111	BUILDING IMP/ALTER	0.00	
4601	EQUIP REPLACEMENT	<u>0.00</u>	
	TOTAL	0.00	
TOTAL EXPENDITURES			(494,898.46)
			1,495,909.05
<u>4400 - DEPOSIT BORROWERS</u>			
	Balance, July 1, 2021	3,800.00	
	Deposited	0.00	
	Withdrawn	<u>200.00</u>	
	Balance, June 30, 2022	3,600.00	
DEPOSIT BORROWERS, CURRENT FISCAL YEAR NET			(200.00)
<u>4200/4220 - PAYABLE TO OTHER DEPTS.</u>			(2,860.80)
<u>CASH ON DEPOSIT WITH COUNTY TREASURER END FISCAL YEAR</u>			1,492,848.25
<u>(Cash on deposit does not include A.P. 13 accrued transactions)</u>			
Less Liabilities:			
	Contingency Fund		(100,000.00)
	Deposit Borrowers		(3,600.00)
	Wells Fargo Bank Account Balance June 30, 2022		<u>49,321.18</u>
<u>CASH RESERVE BALANCE END FISCAL YEAR</u>			1,438,569.43

FUND 0201 - UNEMPLOMENT INSURANCE RESERVE FUND

Balance, July 1, 2021	59,772.40
7990A DEPOSITS	0.00
7990B INTEREST	0.00
7990C CLAIMS	<u>0.00</u>
Balance, June 30, 2022	59,772.40

CASH ON DEPOSIT WITH THE COUNTY TREASURER END FISCAL YEAR

Fund O200	1,492,848.25
Fund O201	<u>59,772.40</u>
TOTAL CASH ON DEPOSIT WITH THE COUNTY	1,552,620.65

CASH ON HAND

Petty Cash Revolving Fund	150.00
Copy Machine Change Tubes (2 public machines)	70.85
Print Station Change Tube (1 public machine)	<u>20.55</u>
TOTAL CASH ON HAND, June 30, 2022	241.40

ACCOUNTS RECEIVABLE, JUNE 30, 2022

Overdue Fines and Other Charges	132.00
TOTAL ACCOUNTS RECEIVABLE, June 30, 2022	132.00

GASB 67 & 68 REPORTING REQUIREMENT

Miscellaneous Plan 0671 / California Public Employees' Retirement System

The Ventura County Law Library is a miscellaneous public agency member of the California Public Employees' Retirement system. The library participates in an employer/employee shared costs 2% @ 60 program for employees hired before January 1, 2013 or those hired after that with prior CalPERS service credit (classic). For employees hired after January 1, 2013 (PEPRA), the plan rate is 2% at 62. Effective June 30, 2003 the library was moved to a mandated risk pool of public agencies. The employer contribution rate for fiscal year 2021-22 ending June 30, 2022 was 7.59% for PEPRA employees. A total of \$14,460.68 calculated on an annual gross payroll of \$158,682.30 was submitted to the CalPERS retirement fund pursuant to the employer contribution requirement. Employee contributions (6.75% for PEPRA employees) were withheld from employee wages and forwarded to CalPERS.

In addition, the Library is required to pay our plan share of the pool's unfunded liability. For 2021-22 the Library paid \$877.00 for PEPRA employees and \$36,018.00 for classic employees.

Based on the June 30,2021 actuarial study by CalPERS the Library's unfunded liability is as follows:

PEPRA	-\$5,856.00	105.8% Funded ratio
Classic	<u>\$402,720.00</u>	76.2% Funded ratio
Pension unfunded liability	\$396,864.00	

A complete actuarial report prepared by CalPERS in compliance with GASB Statement No. 75 is available for review at the Law Library.

GASB 75 REPORTING REQUIREMENT

The Ventura County Law Library offers a post employment retirement benefit (OPEB) to vested CalPERS employees who retire from the Law Library. This benefit is a contribution to a valid CalPERS health plan equal to the amount given to current employees plus payment of administrative costs.

The current amount is \$410.00 per month. Currently they are six retirees receiving this benefit. The Library has chosen to pay the amount annually, for 2021-22 \$27,234.09. The Library has also set up an OPEB trust fund with CalPERS to help cover the future benefit liability.

A 2022 actuarial report based on the 2020-21 fiscal year ending June 30, 2021 shows the total OPEB Liability:

Total OPEB Liability	\$412,668.00
Plan Fiduciary Net Position:	
Fair value assets(CERBT) June 30, 2021	\$157,972.00

Net OPEB Liability	\$254,696.00

I, Katie Drow, Secretary to the Board of Trustees of the Ventura County Law Library, County of Ventura, State of California, do hereby certify that I have prepared the foregoing financial report from receipt and disbursement amounts supplied by the records of the Law Library and the Ventura County Auditor, and said report, to the best of my knowledge, is a full and correct report on the transactions in the Law Library Trust Funds during the 2021-2022 fiscal year.

Dated this 21st day of September, 2022

Katie Drow, Director and
Secretary to the Board of
Trustees

**RECONCILIATION OF INCOME AND EXPENDITURES WITH
AMOUNTS BUDGETED**

July 1, 2021 to June 30, 2022

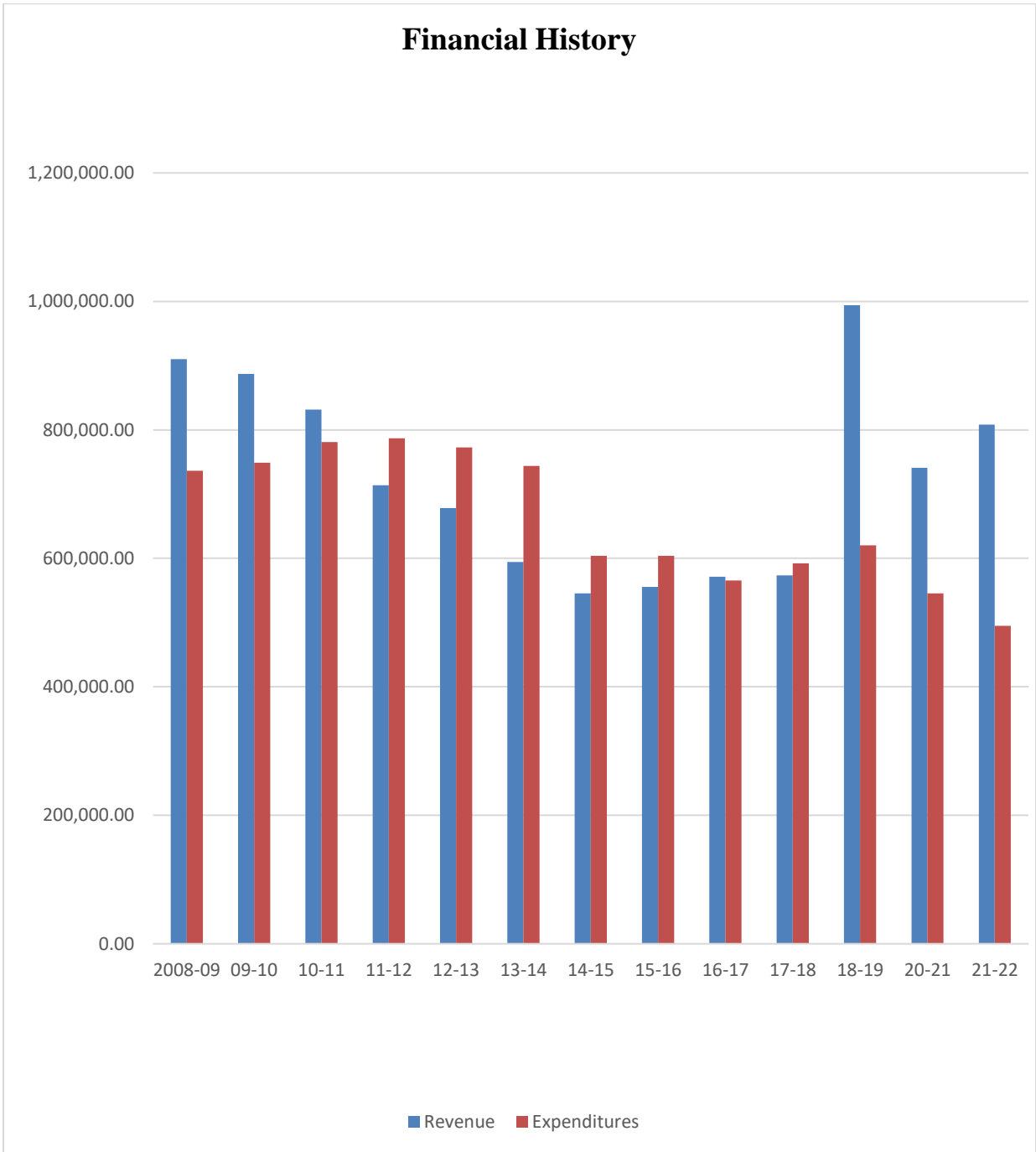
<u>REVENUE</u>	<u>BUDGET EST.</u>	<u>RECEIVED</u>
8911A Interest, 7335	5,000.00	5,592.37
8911B Interest, 7340	0.00	0.00
9252 State Other	0.00	291,068.77
9681A Overdues	1,000.00	468.00
9681C Interlibrary Loans	0.00	0.00
9521 Court Fees	520,000.00	509,715.34
9721 Copy Charges	1,000.00	2,770.50
9790A Miscellaneous Income	0.00	347.29
9790B Sale/Books & Publications	0.00	859.00
9790C Sale of Supplies	0.00	20.00
9790D Sales Tax	<u>0.00</u>	<u>68.17</u>
TOTAL REVENUE RECEIVED AND ACCRUED	527,000.00	810,909.44

<u>DISBURSEMENTS AND ACCRUED EXPENSES</u>	<u>BUDGET EST.</u>	<u>EXPENDED</u>
SALARIES AND EMPLOYEE BENEFITS		
1101 Full-time	190,000.00	158,682.31
1102 Part-time	37,500.00	21,728.00
1121 Retirement	53,000.00	50,478.68
1122 Social Security	2,500.00	1,347.14
1123 Medicare	3,300.00	2,552.24
1141A Group Insurance - Employees	15,500.00	10,190.97
1141B Group Insurance - Retirees	31,000.00	27,234.09
1143 Unemployment Insurance	0.00	0.00
1165 Workers Compensation Insurance	<u>2,200.00</u>	<u>1,951.00</u>
TOTAL SALARIES AND EMPLOYEE BENEFITS	335,000.00	274,164.43

SERVICES AND SUPPLIES		
2031 TELEPHONE	4,000.00	1,559.64
2032 COUNTY TELECOM.	500.00	0.00
2054 JANITORIAL SUPPLIES	2,500.00	876.87
2055 JANITORIAL SERVICES	12,500.00	11,268.00
2071 GENERAL INSURANCE	2,400.00	2,219.00
2101 OFFICE EQUIP. MAINT.	3,000.00	1,682.50
2115 FACILITIES PROJ ISF	1,500.00	0.00
2116 OTHER MAINTENANCE ISF	1,500.00	0.00
2131 MEMBERSHIPS	1,000.00	720.00
2159 MISC. EXPENSE	5,000.00	4,900.00
2161 OFFICE SUPPLIES	7,000.00	5,570.29
2164 POSTAGE	7,600.00	7,492.61
2166 PRINTING	500.00	0.00

2167	COPYING SUPPLIES	800.00	602.53
2168	CENTRAL STORES	300.00	81.21
2179	MISC. OFFICE EXPENSES	5,000.00	1,513.75
2199	PROF. SERVICES (NON ISF)	4,500.00	2,368.50
2202	COMP. SERVICES ISD	500.00	0.00
2206	COUNTY SPECIAL SERVICES	3,000.00	673.00
2261	COMPUTER EQUIPMENT	5,000.00	3,765.67
2262	FURNITURE	2,000.00	0.00
2264	MINOR EQUIPMENT	2,000.00	1,500.00
2271A	BOOKS & PUBLICATIONS	206,000.00	138,844.93
2271B	AUDIO/VIDEO PROGRAMS	1,200.00	506.69
2271C	ELECTRONIC SUBS.	43,000.00	38,246.00
2273	CONFERENCE/SEMINARS	200.00	0.00
2291	MILEAGE	300.00	0.00
2292	AIR TRAVEL	<u>500.00</u>	<u>0.00</u>
TOTAL SERVICES AND SUPPLIES		323,300.00	224,391.19
FIXED ASSETS		<u>BUDGET EST.</u>	<u>EXPENDED</u>
4111	BUILDING IMP/ALTER	2,500.00	0.00
4601	EQUIP REPLACEMENT	<u>20,000.00</u>	<u>0.00</u>
TOTAL FIXED ASSETS		22,500.00	0.00
6101	CONTINGENCY FUND (2196)	100,000.00	0.00
TOTAL DISBURSEMENTS AND ACCRUED EXPENSES		680,800.00	498,555.62

Financial History



2021-2022 Data

Revenue	\$810,909.44
Expenditures	\$498,555.62

STATEMENT OF PETTY CASH

JUNE 30, 2022

BALANCE ON HAND, JULY 1, 2021		\$150.00
DISBURSEMENTS	\$ 0.00	
REIMBURSEMENTS (CASH RECEIVED)	\$ 0.00	
BALANCE ON HAND, JUNE 30, 2022		\$150.00

The petty cash revolving fund is used for small purchases, to make change for overdue fines, the copy machines and other cash transactions, and to record money that is found in the library. The original amount to establish this fund was withdrawn from account 2343A - OFFICE SUPPLIES/EXPENSE.

COMPARISON OF ANNUAL INCOME AND EXPENDITURES

F/Y ENDING 6/30	TOTAL INCOME	TOTAL EXPENSES	FIXED ASSET RESERVE (CONT)	POST-RET. LIABILITY and PENSION LIABILITY	TOTAL CASH ON DEPOSIT FUND 0200	TOTAL CASH ON DEPOSIT FUND 0201	TOTAL CASH WELLS FARGO	TOTAL CASH CERBT
1989	367,754	371,067	45,400		125,026	24,574		
1990	377,144	404,043	19,850		109,177	28,233		
1991	611,686	426,943	100,000		295,702	32,184		
1992	637,006	525,636	154,400		406,322	34,323		
1993	636,924	534,179	197,800		507,117	36,159		
1994	609,347	639,975	109,816		477,089	37,519		
1995	619,352	603,975	38,423		494,078	38,766		
1996	647,690	642,981	84,300		500,987	41,344		
1997	680,247	563,738	100,000		618,422	43,630		
1998	682,315	603,585	88,500		653,664	46,435		
1999	640,038	639,397	100,000		665,023	49,011		
2000	630,951	656,393	93,600		642,658	51,282		
2001	641,093	612,360	100,000		674,971	54,438		
2002	679,861	557,766	93,969		815,066	56,866		
2003	646,275	604,707	100,000		862,934	58,450		
2004	613,091	602,471	100,000		873,335	59,470		
2005	574,166	656,384	100,000		788,687	60,616		
2006	573,868	623,756	90,470		739,099	62,458		
2007	691,362	634,168	100,000		796,342	65,231		
2008	797,908	701,610	100,000		892,393	68,393		
2009	909,973	736,450	100,000		1,065,764	70,127		
2010	886,826	748,979	100,000		1,204,611	62,709		
2011	831,395	781,027	100,000		1,159,309	63,299	47,970	
2012	713,849	787,083	100,000		1,085,819	63,299	48,027	
2013	678,320	772,833	100,000		994,921	63,839	48,027	
2014	595,144	744,022	100,000	(568,752)	894,069	63,839	48,027	
2015	545,650	603,984	100,000	(439,451)	735,935	60,860	47,946	100,000
2016	555,304	604,034	60,000	(339,451)	686,847	60,860	47,481	103,078
2017	571,518	565,592	100,000	(321,233)	692,573	59,772	47,419	110,478
2018	573,256	592,206	100,000	(776,931)	675,280	59,772	48,341	117,239
2019	993,987	620,022	100,000	(682,784)	1,053,752	59,772	48,094	125,426
2020	579,353	644,155	52,208	(675,348)	675,280	59,772	25,221	132,157
2021	741,091	545,444	100,000	(742,867)	870,927	59,772	49,219	158,059
2022	810,909	498,556	100,000	(745,150)	831,534	59,772	49,321	138,115

FILING FEE INCOME

<u>F/Y ENDING JUNE 30</u>	<u>TOTAL FILINGS</u>	<u>TOTAL DOLLARS</u>	<u>INCREASE/ DECREASE</u>
(\$20/\$23 FILING FEE)			
1995	24,950	538,976.60	1.41%
(\$23 FILING FEE)			
1996	23,437	539,048.25	0.01%
1997	24,052	553,200.97	2.63%
1998	24,250	557,758.97	0.82%
1999	22,986	528,672.29	-5.21%
2000	22,493	517,328.34	-2.15%
(\$23/\$26 FILING FEE)			
2001	21,884	537,109.58	3.82%
(\$26 FILING FEE)			
2002	23,758	617,871.05	15.04%
2003	23,071	599,873.73	-2.91%
2004	22,058	573,503.89	-4.40%
2005	20,578	535,019.69	-6.69%
(\$26-\$29 FILING FEE)			
2006*		528,976.88	-1.12%
(\$29/\$32 FILING FEE)			
2007	NA	638,564.94	20.72%
(\$32 FILING FEE)			
2008	NA	743,523.50	16.44%
2009	NA	863,679.75	16.16%
2010	NA	849,349.74	-1.66%
2011	NA	799,180.55	-5.91%
2012	NA	687,429.72	-13.98%
2013	NA	655,199.18	-4.69%
2014	NA	571,711.54	-12.74%
2015	NA	522,935.21	-8.53%
2016	NA	526,246.90	0.63%
2017	NA	545,818.74	3.72%
2018	NA	548,984.92	0.58%
2019	NA	612,653.96	11.60%
2020	NA	547,911.99	-10.57%
2021	NA	532,702.00	-2.78%
2022	NA	509,715.34	-4.32%

* Represents 6 months at \$26, 4 months at \$29 and a one-time advance of \$47,791.99 from the AOC to help alleviate the loss of revenue due to the change in collection and distribution of fees legislated by the Uniform Civil Fees and Standard Fee Act of 2005.

PHOTOCOPY MACHINE REVENUE

F/Y ENDING	MACHINES		TOTAL	MAIN-	NET	
<u>JUNE 30</u>	<u>NO.</u>	<u>COST</u>	<u>REVENUE</u>	<u>TENANCE</u>	<u>SUPPLIES</u>	<u>REVENUE</u>
1995	4		32,857.00	5,942.00	10,180.00	16,735.00
1996	4	25,549.00	37,602.00	7,548.00	4,251.00	25,803.00
1997	4		32,614.00	5,250.00	122.00	27,242.00
1998	4		31,396.00	4,719.00	1,798.00	24,879.00
1999	4		25,114.00	4,719.00	2,263.00	18,132.00
2000	4		20,335.00	4,955.00	1,136.00	14,244.00
2001	4		16,712.00	3,700.00	637.00	12,375.00
2002	4		15,631.00	3,210.00	373.00	12,048.00
2003	4		13,998.00	3,539.00	570.00	9,889.00
2004	4		13,075.00	3,089.00	683.00	9,303.00
2005	3		11,372.00	3,166.00	709.00	7,497.00
2006	3		9,848.11	3,166.00	622.36	6059.73
2007	3		9,868.34	2,145.00	737.16	6,986.18
2008	3	4,769.99	9,287.35	3,281.85	0.00	6,005.50
2009	3		8,184.50	2,155.73	816.03	5,212.74
2010	3		8,758.25	2,426.43	904.74	5,427.08
2011	3		10,017.80	2,644.55	1,037.79	6,335.46
2012	3		9,237.40	2,877.43	1,164.56	5,195.41
2013	2	4,357.09	7,923.35	3,340.27	1,286.22	3,296.86
2014	2		9,774.12	2,958.76	935.53	5,879.83
2015	2		9,497.47	3,025.05	412.66	6,059.76
2016	2		10,540.76	3,422.80	0.00	7,117.96
2017	2		9,962.42	3,762.51	472.85	5,627.06
2018	2		9,008.76	4,033.08	753.75	4,221.93
2019	2		9,113.07	4,419.77	0.00	4,693.30
2020	2		5,344.31	4,165.40	0.00	1,178.91
2021	2		0.00	0.00	0.00	0.00
2022	2		2,770.50	0.00	602.53	2,167.97

Copy machine revenue includes the public copy machines, and all patron print jobs except for the DissoMaster. Copy machine Maintenance and Supplies costs include maintenance contracts and paper for the two public machines and the Library staff copy machine which includes staff print jobs and those from the public computers.

ORGANIZATION CHART

2021-2022

LAW LIBRARY BOARD OF TRUSTEES

(SIX MEMBER BOARD)

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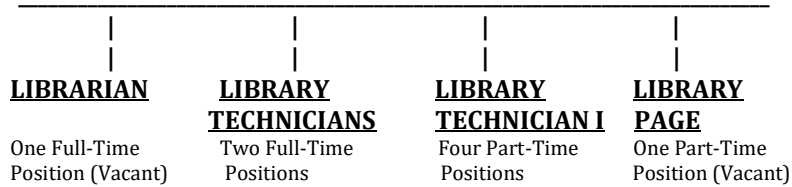
DIRECTOR

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INCLUDES THREE
CLASSES OF LIBRARY
TECHNICIANS - I, II, III

APPENDIX A

INVENTORY OF FURNITURE AND EQUIPMENT

A COPY OF THE FURNITURE AND EQUIPMENT LIST BY ITEM,
TAG NUMBER, DATE OF PURCHASE, AND COST IS AVAILABLE
FOR EXAMINATION IN THE LAW LIBRARY