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Ventura County Law Library
800 South Victoria Avenue
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Board of Trustees
Vincente E. Woodward, Esq.
PRESIDENT

Claudia Bautista, Esq.
VICE-PRESIDENT

Judge Ryan Wright
Glenn Campbell, Esq.
Tiffany North, Esq.
Amber Rodriguez, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD OCTOBER 19, 2022.

A regular teleconference meeting was held on Wednesday, October 19, 2022 at 12:15 p.m. Present were board members Ms. Rodriguez, Mr. Woodward, Ms. North and Judge Wright as well as Secretary Katie Drow and member of the public Jane Meyer. The meeting was called to order at 12:16 p.m.

Item 1, after discussion and on motion duly seconded, it was resolved that due to the state of emergency as declared by the Governor and the continued recommendation of local officials to social distance, which directly impact the ability of the board to meet safely in person, remote teleconference meetings of the Board of Trustees will continue for a 30-Day Period.

Item 2, there was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the minutes sheet of the regular meeting held September 21, 2022, was approved;

Item 4, the financial statement for AP 3, was approved;

Item 9, the Law Library's educational incentive, was approved as amended;

Item 5, the Law Library's financial history, was discussed at length by the previous director, Jane Meyer.

Item 6, the front entrance project, was tabled for more discussion after the Rough Order Magnitude "estimate" was presented to the board.

Item 7, the Law Library's borrowing rules, were discussed in light of the new remote access availability in the near future. Because the system is currently considered inequitable, a remote user fee option was discussed in addition to free access within the Law Library. The director was tasked with taking a survey of what other Law Libraries are implementing this new system. This topic will be brought back for more discussion.

Item 8, the library usage tally, was not discussed considering Glenn Campbell's absence. The director will reach out to him directly to inquire if he wants to include this topic for discussion once again.

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Item 10, the director updated the board on the COVID-19 precautions being taken by the staff. The Law Library's response to the COVID-19 pandemic shall be kept on the agenda as a discussion item due to the upcoming winter and possible fluctuations in the number of cases.

Item 11, during board comments, Mr. Woodward commented on world news.

The next teleconference meeting is tentatively set for Wednesday, November 16, 2022, at 12:15. There being no further business, the regular meeting was adjourned at 1:11 p.m.

Katie Drow
Secretary