



KATIE DROW
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Ventura County Law Library
800 South Victoria Avenue
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Board of Trustees
Vincente E. Woodward, Esq.
PRESIDENT

Claudia Bautista, Esq.
VICE-PRESIDENT

Judge Ryan Wright
Glenn Campbell, Esq.
Tiffany North, Esq.
Amber Rodriguez, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD SEPTEMBER 21, 2022.

A special teleconference meeting was held on Wednesday, September 21, 2022 at 12:15 p.m. Present were board members Ms. Bautista, Ms. Rodriguez, Mr. Woodward, Mr. Campbell, Ms. North and Judge Wright as well as Secretary Katie Drow. The meeting was called to order at 12:15 p.m.

Item 1, after discussion and on motion duly seconded, it was resolved that due to the state of emergency as declared by the Governor and the continued recommendation of local officials to social distance, which directly impact the ability of the board to meet safely in person, remote teleconference meetings of the Board of Trustees will continue for a 30-Day Period.

Item 2, there was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 3, the Lexis Digital Library, was approved;

Item 4, the minutes sheet of the special meeting held August 25, 2022, was approved as amended;

Item 5, the Annual Financial Statement, was approved;

Item 6, the Annual Report, was approved;

Item 7, the financial statement for AP 1, was approved;

Item 8, the financial statement for AP 2 was approved;

Item 9, the Law Library's proposed front entrance, was approved pending receipt of a building plan; while moving forward, the director shall provide updates on the progress of the project.

Item 10, the director updated the board on COVID-19 precautions being taken by the staff as well as the removal of the mask mandate. The Law Library's response to the COVID-19 pandemic shall be kept on the agenda as a discussion item.



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Item 11, during board comments, Mr. Woodward commented on the economy and current events; Ms. Rodriguez inquired about the educational incentive and asked that our library users' deposit policy be reevaluated considering our new Lexis Digital Library platform launch; Mr. Campbell expressed a desire to flesh out the methods used to tally library users.

The next teleconference meeting is tentatively set for Wednesday, October 19, 2022, at 12:15. There being no further business, the regular meeting was adjourned in honor of Carmen Ramirez at 1:10 p.m.

Katie Drow
Secretary