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BOARD OF TRUSTEES  
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December 16, 2022

## NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY

A teleconference meeting of the Board of Trustees of the Ventura County Law Library is scheduled for Wednesday, December 21, 2022, at 12:15 p.m. In accordance with Government Code Section 54953(e)(1)(A) and in response to the declared state and local emergencies due to the novel coronavirus and local health officer recommendation regarding social distancing, the Ventura County Law Library Board of Trustees is holding meetings electronically which are accessible below. If you would like to provide a written comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Secretary to the Board at katie@law805.com. Please indicate in the Subject Line, the Agenda item number (e.g., Item No. 4). Your email will be read by the Board of Trustees and placed into the item's record at the Board meeting. Alternatively, you may provide verbal comments via Zoom teleconference with Meeting ID: 859 7851 4297 and Passcode: YR5VZw

### A G E N D A

1. Consider authorizing remote teleconference meetings of the Board of Trustees for a 30-Day Period pursuant to the Ralph M. Brown Act and make required findings under Government Code section 54953, subdivision (e)(3).
2. Time for public comment.
3. Approve the minutes of the regular meeting held November 16, 2022. (Ex. 3)
4. Approve the financial statement for Accounting Period ("AP") 5. (Ex. 4)
5. Approve the 2023 Holiday Closures. (Ex. 5)
6. Discuss providing notary services in the Law Library.
7. Discuss the Law Library's borrowing rules.
8. Discuss the Law Library's response to the COVID-19 pandemic.
9. Board comments.
10. ADJOURN

**IN COMPLIANCE WITH THE AMERICAN WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT THE LAW LIBRARY STAFF AT 642-8982. REASONABLE ADVANCE NOTIFICATION OF THE NEED FOR ACCOMMODATION PRIOR TO THE MEETING WILL ENABLE US TO MAKE REASONABLE ARRANGEMENTS TO ENSURE ACCESSIBILITY TO THIS MEETING.**