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MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD MAY 17, 2023.

A regular meeting was held on Wednesday, May 17, 2023 at 12:15 p.m. Present were board members Ms. Bautista, Mr. Woodward, Ms. North, Ms. Rodriguez, and Judge Wright as well as Secretary Katie Drow and Deputy Margentin. Mr. Campbell was not present. The meeting was called to order at 12:15 p.m.

Item 1, there was no public comment.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes sheet of the regular meeting held April 19, 2023, was approved as amended;

Item 3, the financial statement for AP 10, was approved with the expectation that Katie would return with research on what the standard is for the reserve regarding limitations for spending, saving;

Item 4, the 2023-2024 Law Library Budget, was approved;

Item 5, the Passport Fair(s) for 2023, was approved for May 26th & June 16th;

Item 6, Ms. Rodriguez announced to the board she would step down as a board member after 10 years of service but would be willing to stay until the position was officially filled; Judge Wright announced he would be replaced by Judge Houska by the next board meeting; Katie was asked to send out the Bylaws for guidance on board member parameters.

The next meeting is tentatively set for Wednesday, June 21, 2023, at 12:15 in the Hall of Justice's Pacific Conference Room. There being no further business, the regular meeting was adjourned at 12:34 p.m.

Katie Drow
Secretary