

KATIE DROW
Director and Secretary to the Board of
Trustees
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Ventura County Law Library
800 South Victoria Avenue
Ventura, California 93009
Phone: (805) 642-8982

Board of Trustees
Claudia Y. Bautista, Esq.
PRESIDENT

Glenn Campbell, Esq.
VICE-PRESIDENT

Judge Maureen Houska
Tiffany North, Esq.
Amber Rodriguez, Esq.
Vincente E. Woodward, Esq.

MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES OF THE VENTURA COUNTY LAW LIBRARY HELD SEPTEMBER 20, 2023.

A regular meeting was held on Wednesday, September 20, 2023, at 12:15 p.m. Present were board members Ms. Bautista, Mr. Woodward, Ms. North, Mr. Campbell, Ms. Rodriguez, Judge Houska as well as Secretary Katie Drow and members of the public Amy Cannon and Mark Hancock. The meeting was called to order at 12:15 p.m.

Item 1, there was no public comment.

All attending parties introduced themselves.

After discussion and on motion duly seconded, it was resolved that:

Item 2, the minutes sheet of the regular meeting held August 16, 2023, was approved;

Item 3, the financial statement for AP 2, was approved;

Item 4, the 2022-2023 Annual Report, was approved;

Item 5, the 2023/24-2 Resolution, was approved.

Item 6, the addition of a book drop for the Law Library, was discussed. Mr. Hancock informed the board that it is no longer convenient to return books with the new front entrance; he requested a new book drop be installed either inside or outside the courthouse. Without further information such as a book check-out volume, advice of pros & cons from other Law Libraries with book-drops, the Courts' response, and security's response, a decision cannot be made yet. It shall be placed on the agenda for the next meeting with the hope that Katie can gather this information.

Item 7, board member Ms. Rodriguez' replacement on the Board of Trustees, was discussed. Two attorneys, Lawrence Noble and Amy Cannon, shall be forwarded to the Presiding Judge for a decision.

Item 8, during board comments, Ms. Bautista requested that Mark Hancock continue to be informed of upcoming discussions of his book drop proposal; Mr. Woodward suggested the board delegate the responsibility of the book drop project to Mr. Hancock.

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The next meeting is tentatively set for Wednesday, October 18, 2023, at 12:15 in the Hall of Administration's Atlantic Conference Room. There being no further business, the regular meeting was adjourned at 12:49 p.m.

Katie Drow
Secretary