

VENTURA COUNTY LAW LIBRARY
GENERAL PASSPORT APPLICATION CHECKLIST

ADULTS

1. APPLICATION FORM (DS-11)

- BLACK INK ONLY**
- One-sided only

2. PASSPORT PHOTO

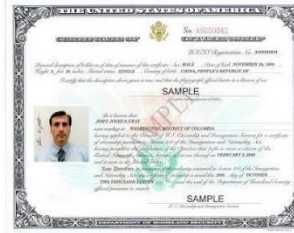
- Bring photo with you.**
* Photo services are **NOT** provided on site.

3. PROOF OF CITIZENSHIP

ORIGINAL + PHOTOCOPY

Bring one of the following

- U.S. birth certificate
- Certificate of Naturalization
- U.S. passport



ORIGINAL + PHOTOCOPY

4. IDENTIFICATION

ORIGINAL + PHOTOCOPY (FRONT AND BACK)

Bring government issued ID

- Valid California driver's license
- Valid U.S. passport book or card
- Certificate of Naturalization with attached photo
- Certificate of Citizenship with attached photo
- Military I.D.
- Government employee I.D.
- Current valid foreign passport



ORIGINAL + PHOTOCOPY (FRONT AND BACK)

5. FEES (2 SEPARATE PAYMENTS)

**Application Fee – Payable to
U.S. DEPARTMENT OF STATE**

- Personal Check
- Money Order
- Cashier's Check



**Execution Fee (\$35) –
Payable to VCLL**

- CASH
- Money Order
- Cashier's Check

If you have a unique circumstance (i.e., name change, guardianships, etc), you may need to submit additional documents to the Department of State. For more information, visit travel.state.gov.